

Agenda



Executive Committee Meeting • August 7, 2025, 12:00 p.m.

Locations: 3800 Stone Road, Kilgore, Texas, & RingCentral: <https://v.ringcentral.com/join/047095796>

1-5. OPENING OF MEETING

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| 1. Call to Order | Chairman, Mayor Randy Dunn |
| 2. Invocation & Pledge | |
| 3. Introductions | David Cleveland, Executive Director |
| 4. Roll Call | Glenda Fort, Executive Assistant |
| 5. Public Comments | |

Guidelines: Citizens may address the Executive Committee concerning any item included on this agenda. All Public Comments shall be taken at the Chairman's discretion under the following guidance:

- a) All individuals desiring to make a public comment must sign in on the "Public Comment Sign-in Sheet" at least 5 minutes prior to start of the meeting and should identify himself/herself before providing his/her Public Comment.
- b) If your comments pertain to a matter included as part of a Public Hearing, please share your comments during the public hearing.
- c) Each speaker will receive three minutes, and no portion of a speaker's allotted time may be given (assigned, relinquished, or donated) to another speaker.
- d) If you are speaking on the same item and share the same viewpoint, you must select a spokesperson to represent your group.
- e) Written comments may be sent by email to: PublicComments@etcog.org. Comments received by 5:00 pm, Thursday, August 7, 2025 will be incorporated into the meeting record.
- f) Public comments on issues and concerns NOT included on this agenda may be taken at the Chairman's discretion.

6. EXECUTIVE DIRECTOR'S REPORT

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| <ul style="list-style-type: none">• Agenda Overview• New Agenda Format• Regional Water Update (meeting handout)• NARC & NADO Awards• Mayor Wansley Recommendation Letter (TARC)• ETCOG Strategic Agenda (meeting handout)• Employee Benefits Trust | David Cleveland |
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7. ACTION ITEMS

A. Consent Agenda Mayor Randy Dunn

The Consent Agenda is considered self-explanatory and will be enacted with one motion. There will not be separate discussions about these matters. However, any Consent Agenda item may be removed for individual consideration pursuant to a request by an Executive Committee member.

- Consider Approval of 6/6/2025 Executive Committee Minutes (Enclosure #1)
- Consider Approval of 6/17/2025 Executive Committee Minutes (Enclosure #2)
- 2026 ESRI Annual Software Maintenance and Subscriptions (Enclosure #3)
- Consider Approval Janitorial Services Contract Increase (Enclosure #4)

Resolution

- 2025-10 Resolution submitting the application for Solid Waste Planning Grant for FY 26/27 and Submission to Texas Commission on Environmental Quality (TCEQ) (Enclosure #5)
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| B. Consider approval Letter of Recommendation in Support of Mayor Wansley's Nomination to Serve as TARC Board Vice-President | David Cleveland |
| C. Consider Authorization to Submit the FY 2026-2027 TCEQ/ETCOG Regional Solid Waste Contract and Resolution and the FY 2026-2027 Regional Solid Waste Management Application FY 2026-2027 <ul style="list-style-type: none">• Enclosure #6 | Doug Shryock, Director, Workforce & Economic Dev. |
| D. Consider Approval for Commercial Real Estate Legal Services <ul style="list-style-type: none">• Enclosure #7 | Brandy Brannon, Asst. Executive Director |
| E. Consider Approval of ETCOG Parking Lot Improvement Vendor <ul style="list-style-type: none">• Enclosure #8 | Brandy Brannon |
| F. Consider Approval of Employee Benefit Changes for October 1st Renewal <ul style="list-style-type: none">• Enclosure #9 | Brandy Brannon |
| G. Consider Approval of WSET Tyler Lease Agreement <ul style="list-style-type: none">• Enclosure #10 | Brandy Brannon |
| H. Consider Renewal of 9-1-1 County Database Agreements <ul style="list-style-type: none">• Enclosure #11 | Stephanie Heffner, Director of Public Safety |
| I. Consider Renewal of 9-1-1 City Database Agreements <ul style="list-style-type: none">• Enclosure # 12 | Stephanie Heffner |
| J. Consider approval of ETCOG Interlocal Agreement for Hazard Mitigation Planning <ul style="list-style-type: none">• Enclosure # 13 | Stephanie Heffner |
| K. Consider Approval to Purchase UPS batteries for the 9-1-1 Public Safety Answering Points <ul style="list-style-type: none">• Enclosure # 14 | Stephanie Heffner |
| L. Consider Approval to Purchase two (2) Used Vehicles in Support of the Senior Nutrition Program <ul style="list-style-type: none">• Enclosure # 15 | David Cleveland |
| M. Financial Policy Adoption <ul style="list-style-type: none">• Enclosure #16 | Wendi Horst, Director of Operations |
| N. ConnectETX-Building Texas Broadband and Workforce Grant Application <ul style="list-style-type: none">• Enclosure # 17 | David Scott, Special Projects Director & Doug Shryock |

8-9. CLOSURE OF MEETING

8. Executive Committee Member Discussion

9. Adjourn